How to download RingCentral Meetings application to view Online Classes.

Clients will need to download RingCentral Meetings app. The invite will take client directly to the app. *make sure clients click "Allow RingCentral to access microphone"

ABC will invite the CLIENT by sending an email with a meeting ID. CLIENT needs to open his/her email and find the meeting link. The client will see the following steps to download the app, and join the meeting:

Email from Counselor to client. Client to click on underlined link.

←	Please join RingCentral meeting in progress
A	Me 🗙 Today, 1:31 PM
You a now.	re invited to a RingCentral meeting
Join f https: 57542	rom PC, Mac, Linux, iOS or Android: //meetings.ringcentering.com///11005 2
Or iPh US: Centr	none one-tap : +1(720)9027700,,1493557542# (US al) +1(773)2319226,,1493557542# (US
North South) +1(469)4450100,,1493557542# (US) .14470)8602200,1402557542# (US
East) West) Or Tel	+1(623)4049000,,1493557542# (US ephone:

Link opens, and says the "meeting should start in a few seconds"



The link does not open; client should click on the "Always allow" at bottom of screen.



Click on "Download from Google Play"



Click on "Install"



Wait for app to download



New window opens. Client can go back to original email to click on link again.



Click on underlined link to open meeting.

← Please join RingCentral meeting in progress
A ndrea ayala ar tiz Me Today, 1:31 PM
You are invited to a RingCentral meeting now.
Join from PC, Mac, Linux, iOS or Android: https://meetings.ringcentr al.com/j/11995 57542
Or iPhone one-tap : US: +1(720)9027700,,1493557542# (US Central) +1(773)2319226,,1493557542# (US North) +1(469)4450100,,1493557542# (US
South) +1(470)8692200,,1493557542# (US East)

Open the meeting with "RingCentral Meetings"



Client should type in his/her name, and click OK.

O Prepa	ring meeting			
Please enter your name				
Your Name				
L				
Cancel	ок			
Cancel	ок			
Cancel	ОК			
Cancel	OK			
Cancel	ОК			
Cancel	OK			
Cancel	OK			

"Allow" meetings to record audio.

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Allow Meetings to record audio?	
Allow	
Deny	

If the screen opens, but cannot see person, click on red Video at bottom.



"Allow" meetings to record video.



Various people will have joined in the same meeting.



When the Survey is complete, and there are no questions click on "Leave Meeting".